How to Affiliate with an existing AllianceOne Company Member

If your company is a member of AllianceOne, you can register yourself on the portal and affiliate your personal membership with your company’s AllianceOne membership, this will allow you to access the company benefits for example discounted equipment purchase.

- Go to http://www.hp.com/go/allianceone/program
- If you already have a HP Passport account then click Sign In and sign into the portal with that account. Click Membership Information and then AllianceOne Registration options, once done go to Page 3 and skip the step on creating a new HP Passport account.
- If you do not have a HP Passport account, Click on “join AllianceOne.”
New User Registration Page: Fill in all required fields. Then click “continue” at the bottom of the page.

- Note: You are creating a personal user id and password, in the HP Passport system that will allow you to gain access to the AllianceOne Portal, your companies AllianceOne membership, and to other HP websites that are supported by the HP Passport system.
- **Important note:** Each time you visit AllianceOne you will be asked to log in using this user id and password

### New user registration

**HP AllianceOne Partner Program**

Welcome to the AllianceOne registration process.

Creating a userid and password, which utilizes HP Passport, is the first step. You will use the userid and password you create here when you return to AllianceOne in the future. Once this step is completed, you will progress through the AllianceOne membership registration. If you are completing a new company membership, we will contact you shortly to confirm your registration.

Please refer to the registration and affiliation guides for details about the registration process.

* = Required field

#### Sign-in info

- **User ID***
- **Password***
- **Confirm password***

Learn about: [HP’s AllianceOne Privacy policy](#)

#### Personal Information

- **Title(Mr., Ms.)***
- **First name***
- **Middle name***
- **Last name***
- **E-mail address***
- **Preferred language***
- **Country/Region of residence***

#### HP Privacy policy

Occasionally HP communicates information on products, services and/or support that may be relevant to you. This may include new product information, special offers or possibly an invitation to participate in market research. **Click ‘Yes’ if HP may contact you by the method described, or click ‘No’ if you do not want HP to contact you by that method.**

- **Email***
- **Postal mail***
- **Phone***

[Secure] [Continue]
**HP AllianceOne Registration Introduction:**
Select “Add name to existing Company Member” and click “continue”.

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**AllianceOne registration options**

HP AllianceOne Partner Program

To maintain benefits like equipment purchase discounts, logo usage, press releases, equipment rental, advertising, eMail, porting & migration assistance, the testing center, the opportunity to share your company information in the product catalog & partner list and more, you must be registered as a company.

Please select how you would like to register:
- **Add name to existing company member:** If your company is already a member, you can link yourself to that company and participate in their benefits. [instruction guide](#)
- **Register new company:** This allows you to register your company for membership and receive additional benefits such as developer discounts, technical support, etc. [instruction guide](#)
- **Retrieve saved application:** This allows you to pick up where you left off when you started registering your company. [instruction guide](#)
You may now add your name to an existing AllianceOne Company Member. If you are unsure if you are an AllianceOne member you can click on the link for “AllianceOne Member Company List”

Enter your company name in “Step 1 Search for your company” and click the search button. This will populate the “Step 2 Select your company” drop down with matching company names.

Now select your company name from the “Step 2 Select your company” drop down box.

Once you have selected your company you have two options for affiliation:

Manual affiliation (Option 1)

If you have the company’s AllianceOne password enter it into the Company password field. If you need Super user privileges which would allow you to update your company information and have your company Administrator password then you can enter that in the Administrator password field. Click Add Name in this section. The passwords(s) you entered will be verified and if matching you will be immediately affiliated to your company. You will be shown a confirmation screen and you can now access company benefits.

Automatic Affiliation (Option 2)

If you do not know your company's AllianceOne password, you can click on the add name button under option 2. This will compare the email address you entered in your HP Passport account with the company email domain. You will see the screen below.

Affiliation in progress

HP AllianceOne Partner Program

You have successfully sent your affiliation request to AllianceOne!

We will confirm your affiliation with the company by sending an email to the email address you provided.

Thank you for your interest in AllianceOne!

If your email address matches to your company email domain then you will be sent an email like the one below
Dear  

You have recently made a request to affiliate yourself with your company's AllianceOne membership. This email is to confirm your email address. To complete the process, please click on the URL below and we will affiliate your personal membership with that of your company. When you sign in to the AllianceONE site you will now be able to view member only information and participate in AllianceOne membership services.

If you have any questions regarding this email, please contact the AllianceONE program center in your region.

Click here to get affiliated

In the email you need to click the “Click here to get affiliated” link. This will take you to a confirmation page and you are now affiliated to your company.

However if your HP Passport email address does not match the company email domain the company administrator and the AllianceOne program contacted will be alerted to assist you with your affiliation request.